

THRAPSTON CHARTER FAIR

STALL BOOKING FORM 25TH JUNE 2022

THEME- CIRCUS

Charter Fair Terms and Conditions

By setting up a stall at Thrapston Charter Fair stall holders agree to the following conditions

Please read ALL the terms and conditions-- especially those bits in RED before signing and returning the Booking form.

1. The size of the PITCH will be **3 metres SQUARE only.**
2. You must accept the pitch you are given.
3. Please provide your own table; you are booking a pitch only.
4. **We unfortunately cannot accommodate 'event shelters'**
5. Trailers that take 2 pitches will be allowed if we can accommodate them, you will be informed accordingly and charged accordingly.
6. There are no FREE pitches; all stalls must be paid for including charities and stalls giving away items
7. We ask stall holders to get into the spirit of the occasion AND dress up or decorate your stall.
8. Charter Fair are not responsible for individual stalls,
9. Stall holders are liable for their own public liability and must provide a copy when booking.
10. If catering we need to see your **food hygiene certificate.** Please enclose a copy with your booking form.
11. Alcohol outlets are responsible for obtaining their own TENS license and will not be allowed to trade without one. A copy of the TENS should be sent to the Charter Fair Committee before Friday 17th June 2022
12. Once a booking has been confirmed and payment received, no refund will be given.
13. No trading till the fair opens at 2pm **except the shops.** Please respect this as we don't want stalls packing up halfway through the afternoon.
14. The organisers accept no liability for loss of earnings as a result of any circumstances, nor any other action by any third party beyond their control.

COVID 19

Due to ongoing Coronavirus, we ask stall holders to provide Hand Sanitiser.

If organizing a game-please make sure you have Antiseptic spray available.

We reserve the right to cancel Fair if the Virus emerges in high numbers again

BOOKING IN ON THE DAY

1. **The High Street will close at 11.00am AND TIME IS ALLOWED FOR THE PUBLIC TO CLEAR THEIR VEHICLES FROM THE STREET.**
2. **The High Street will open for stall holders at 12pm. Food Vendors will be allowed in the High Street earlier if needed, this is at the discretion of The Charter Fair ,and by prior arrangement,and they will be advised accordingly.**
3. **Access to the High Street is via Chancery Lane**
4. **You must check in on ARRIVAL. You will be directed to your pitch and told where to park your car after unloading, you will be given a ticket to park also. **Please have your pitch number ready for the check in. (you will receive an email to advise of your pitch number).****
5. **No one can set up before 12 noon. THERE ARE NO EXCEPTIONS TO THIS RULE**
6. **Please check in even if you have no car so we know you have arrived**
7. **Please do not block other stalls while unloading. Unload all your stock and remove your car asap**
8. **Last entry to the High Street is 12.30pm**
9. **All cars must leave the High Street by 12.45pm. Please be prompt. No exceptions.**
10. **No cars will be allowed back in until the fair closes which is normally 5.30pm and we consider it safe to do so this is usually at 6pm.**
11. **Once pedestrians have cleared we allow stallholders back in**
12. **The road is closed to normal traffic until 7pm.**
13. **You will be notified by email on Thursday 16th June 2022 of your pitch number.**
14. **Ball Bearing Guns, Laser Pens and E-cigarettes are **NOT PERMITTED** to be sold on any of the stalls.**
15. **ALL RUBBISH TO BE PUT NEATLY BY MOSAIC IN BLACK BAGS AT END OF FAIR**

Please note Thrapston Charter Fair is a non-profit social enterprise with all profits being put back into the running of this fair, we can only achieve this with your support. Thank You.

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